

Hotel Alarm Clock Outage Test Checklist

Proposed sample acceptance procedure. Example timings are not certification requirements. Use one record per unit and configuration. Not tested means unresolved. Agree exclusions in writing before approval.

Property / tester / date: _____

Unit ID / model / revision / adapter: _____

Battery type / installation date / alarm mode / volume: _____

Required outage duration / timing tolerance / reference clock: _____

Check	Required observation or record	Acceptance basis	Observed result / status	Corrective action / owner
Identity and baseline	Record unit, model/revision, adapter, battery, settings, tester, and date. Confirm normal-powered alarm.	Matches the proposed supplied configuration; baseline works.		
Battery readiness	Check specified cell, correct installation, activation tab, door closure, and any warning.	Installed as instructed; no unresolved low-battery warning.		
Short interruption	Set alarm five minutes ahead; disconnect one minute later; remain unplugged past due time.	Audible alarm meets the agreed timing and sound requirement.		
Display and controls	Observe display; test stop and snooze during the battery-powered alarm.	Behavior documented and matches required guest functions.		
Sound fallback	Repeat each intended alarm mode with unavailable external audio where relevant.	Approved fallback or limitation is confirmed.		

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Unit ID / tester / date: _____

Check	Required observation or record	Acceptance basis	Observed result / status	Corrective action / owner
Required duration	Run a separate trial for the agreed outage duration; alarm due near its end.	Alarm sounds while power is absent; actual duration recorded.		
Charging	Check USB and wireless charging during the interruption, where fitted.	Actual behavior recorded; meets any separately specified requirement.		
Power restoration	Use separate trials restoring power before, during, and after the due alarm.	Time, armed state, sound, and restart behavior match agreed criteria.		
Battery service and reset	Follow the approved battery replacement procedure; restore settings and repeat the alarm test.	Service completed, door secured, settings checked, and retest passed.		
Room release	Verify local time, intended alarm state, room placement, and completed actions.	No required test unresolved; responsible approver signs the record.		

Status for every row: Pass / Fail / Not tested. Record actual duration and alarm time in the observations.

Release decision / approver / date: _____